

HEALTHCARE FOUNDER ACADEMY

School Catalog

Volume 1 | 2026-2027 | Application Draft

School Information

Official School Name: Healthcare Founder Academy

Address: 406 Blankenbaker Parkway, Louisville, KY 40243

Telephone: 502-676-3394

Email: enroll@hcfounders.com

Website: hcfounders.com

Chief Administrative Officer / Principal Owner: Mosayeb (Moe) Karimi, APRN, FNP-BC, CWS

Purpose

Healthcare Founder Academy provides structured, safety-centered occupational education and supervised clinical training for qualified healthcare professionals in facial aesthetic procedures. Course completion documents educational completion and does not independently expand professional scope of practice or authorize procedures otherwise restricted by applicable law or regulation.

Licensure Statement

Healthcare Founder Academy is applying for licensure with the Kentucky Commission on Proprietary Education. Until licensure is granted, the school will not represent itself as licensed. The school is not represented as institutionally accredited unless and until such accreditation is obtained.

School Calendar

Courses are scheduled throughout the year. Required online/didactic instruction is completed in connection with a scheduled in-person clinical session. Specific cohort dates are provided before enrollment.

Faculty

Mosayeb (Moe) Karimi, APRN, FNP-BC, CWS - Instructor / Administrator. Master of Science in Nursing - Family Nurse Practitioner, D'Youville University; Certified Wound Specialist; healthcare and clinical practice experience.

Admissions Requirements

Students must meet course-specific requirements. Injectable aesthetics courses are limited to appropriately licensed healthcare professionals whose professional scope and applicable law permit participation in the training. The school may verify professional licensure and identity before clinical participation. Level Two students must complete the corresponding Level One course or demonstrate acceptable equivalent foundational education.

Programs and Courses

Level One Neurotoxin Certification Course

Length: 8 contact hours (4 online/didactic + 4 in-person clinical)

Glabella, frontalis/forehead, lateral canthal lines, and bunny lines.

Level Two Neurotoxin Certification Course - Lower Face & Neck

Length: 8 contact hours (4 online/didactic + 4 in-person clinical)

Advanced lower-face and neck neurotoxin assessment and supervised clinical training.

Level One Dermal Filler Certification Course - Lips & Cheeks

Length: 8 contact hours (4 online/didactic + 4 in-person clinical)

Foundational hyaluronic acid filler assessment and supervised clinical training focused on lips and cheeks.

Level Two Dermal Filler Certification Course - Nasolabial Folds, Chin & Jawline

Length: 8 contact hours (4 online/didactic + 4 in-person clinical)

Advanced filler assessment, facial balancing, and supervised clinical training focused on nasolabial folds, chin, and jawline.

Tuition and Fees

Tuition and fees are disclosed to each student before enrollment and must match the signed Student Enrollment Agreement. Final approved tuition amounts will be inserted in the catalog before student distribution.

Refund Policy

The following policy is reproduced verbatim in the Student Enrollment Agreement.

1. If the school cancels a course or is unable to provide the contracted instruction, the student will receive a 100% refund of tuition and school-collected fees for the portion of the course not provided.
2. A student who cancels enrollment before beginning any instructional activity will receive a 100% refund of tuition and refundable school-collected fees.
3. After instruction begins, tuition will be earned in proportion to the instructional contact hours completed. The student will receive a pro-rata refund of tuition attributable to scheduled instructional hours not completed. For online instruction, a module is considered completed when the student completes the required instructional activity or assessment associated with that module.
4. Any separately identified nonrefundable fee must be disclosed in writing in the catalog and enrollment agreement before enrollment. If no fee is identified as nonrefundable, it will be treated as refundable to the extent it has not been earned or expended for the student.
5. Unused and unopened supplies purchased directly from the school may be returned for refund when they are in resalable condition. Supplies that have been opened, used, personalized, or consumed during training are not refundable.
6. A student may withdraw by written notice to the school. The effective withdrawal date is the date the school receives the written notice or the date the school determines that the student has ceased participation, whichever is applicable.
7. Refunds due under this policy will be calculated using the student's actual tuition and charges and issued to the original payer/sponsor within 30 calendar days after the effective cancellation or withdrawal date.
8. The same refund policy applies when a student is dismissed by the school; tuition is earned only for instructional hours completed, subject to any disclosed nonrefundable charges and used supplies.

Attendance and Academic Progress

Students are expected to complete 100% of required instructional hours. Missed required instruction or clinical activity must be made up through an approved method before a certificate is issued. Unless a course syllabus establishes a higher standard, a minimum written examination score of 80% is required. Clinical competency is evaluated separately and must be satisfactory.

Conduct, Dismissal and Re-entry

Students must maintain professional conduct, protect patient/model privacy, follow safety and infection-control requirements, and comply with instructor direction. Unsafe or seriously inappropriate conduct may result in removal or dismissal. A dismissed student may request re-entry in writing; re-entry is subject to school review, corrective action, safety considerations, and available space.

Certificates and Records

A Certificate of Completion is issued after required didactic and clinical hours, knowledge assessment, satisfactory clinical competency, required documentation, and financial obligations are completed. Students may request their academic record in writing. The school maintains records as required by applicable Kentucky requirements.

Transfer of Credit

Healthcare Founder Academy does not guarantee that another school, employer, licensing board, credentialing body, or organization will accept its coursework or certificate for transfer, credit, licensure, or credentialing.

Student Complaints

Students are encouraged to submit concerns in writing to the school administrator at the address or email listed above. Students may also use the complaint process of the Kentucky Commission on Proprietary Education.

Student Protection Fund

Eligible students of licensed Kentucky proprietary schools may have rights under the Kentucky Student Protection Fund if a school or program closes while the student is enrolled and attending. Claims are handled through the Kentucky Commission on Proprietary Education under its applicable procedures.

Nondiscrimination, Accessibility and Privacy

The Academy provides educational opportunities without unlawful discrimination and evaluates reasonable accommodation requests in relation to essential academic, clinical, and safety requirements. Students must protect confidential student and patient/model information and may not photograph or record patients/models without authorization.

Catalog Certification

This catalog will be finalized with approved tuition, catalog effective dates, and any other required application information before distribution to students.

Authorized School Official: _____ Date: _____